



ABESITCOP/PO/2019-20/Notice/36

13<sup>th</sup> March, 2020

## NOTICE

This is for the information to all Teaching Faculty & Technical Staff members that the Institute will remain closed till 22<sup>nd</sup> March 2020 as a precautionary and preventive measure to avoid Coronavirus spread.

A handwritten signature in blue ink, appearing to read 'S. Kumar', is written over a horizontal line.

**Prof. (Dr.) Sokindra Kumar**

Principal

CC to the following for information and necessary action:

1. Faculty & Technical Staff Pharmacy (e-mail)
2. Dr. Rakesh Singh Tomar, Head- Library (e-mail)
3. Mr. R. K. Agarwal , Finance Officer (e-mail)
4. Mr. Sachin Sharma, Head- Accounts (e-mail)
5. CRC (e-mail)
6. Registrar- (e-mail)
7. In-charge- Exam Cell (e-mail)
8. Mr. Sanjay Vaish, HR- Head (e-mail)
9. Mr. Ravindra Yadav – Services Dept. (e-mail)
10. Mr. Navneet Sharma, Coordinator – IT Support Cell (e-mail)
11. Record Room – ABESITCOP - (PO-3) - (e-mail)

CC: For information:

1. Chairman Sir (e-mail)
2. Hon'ble Advisor Sir (e-mail)